**GREENSBORO BUILDING INSPECTIONS DEPARTMENT**

**INSPECTION CHECKLIST: R-4 CHILDCARE IN A HOME:** Rev. 06-27-2005

### BEFORE SCHEDULING AN INSPECTION:
- ❑ NCDCD inspection form on hand (3 page, blue, triplicate form)?
- ❑ Privilege License Application Form in hand?
- ❑ Zoning Dept signed off on Privilege License Application?
- ❑ Fire Safety Inspection Report approved?
- ❑ Receipt for daycare inspection fee in hand?

### INSPECTION ITEMS:
- ❑ Verify items above. If approvals or fees not evident, may verify by phone/verbal.
- ❑ Building Code Requirements
  - Volume VII safety violations? (exits & hardware, handrails, guardrails, pool enclosures)
  - IBC Requirements: "Group R-4 Childcare in a home"
    - ✓ Capacity 6-16 children of any age (Zoning limits to 15)
    - ✓ Requires 2 [remote] exits, meeting IRC, no dead end corridor over 20 feet. Exception if all childcare rooms are on level of discharge [within 48" of grade] with direct egress from room to outside
    - ✓ Walls and ceilings in daycare area & exit to be of non-combustible materials [or treated to meet IBC Group E smoke & flamespread]
    - ✓ Light & ventilation per IRC Section 1202
    - ✓ 1 – 2A;10B;C fire extinguisher, 40ft max travel distance to it
    - ✓ Fire Department requires NFPA 72 alarm system; substitutes for residential smoke alarm requirement; elec pmt. & insp. req'd.
- ❑ Check capacity against zoning limitations
  - 25 sq.ft. floor are per child required by NCDCD
  - In home business not allowed to exceed 25% of habitable space in house
  - Therefor, allow 1 child for each 100 s.f. of habitable space. Round up from .5

### DOCUMENTATION
- ❑ Sign off privilege license form in block, list facility type and capacity on form
- ❑ Complete form provided by NC Division of Child Development; keep rear copy
- ❑ Notify Collections Dept. and Zoning by email. Address to Teresa Edgington, Doris Hall, Carolyn Revis, Alton Rowe and Sean Tencer. Copy David Jones, Dan Reynolds and Julius Register.
- ❑ I recommend keeping records of all electronic correspondence in a folder by address and date, and keep your copy of the DCD form.